

Privacy Policy

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Foreword

This Privacy Notice aims at informing you about the personal data that SWISSTECH HOTEL collects and the rights you can assert on the use of your personal data.

We want to be as transparent as possible on the personal data we collect. Our goal is to present to you the SWISSTECH HOTEL confidentiality rules in a clear and simple way, in order for you to understand which data SWISSTECH HOTEL processes and for what purpose

Identity of the Data Controller

SWISSTECH HOTEL is mainly a Data Controller. Processing is carried out under the Swiss Federal Data Protection Act dated 19 June 1992 (FDA/R.S 235.1) as well as the Regulation (EU) 2016 / 679 of the European parliament and of the Council of 27 April 2016 on the protection of natural persons with regards to the processing of personal data and on the free movement of such data (hereinafter “General Data Protection Regulation”, “GDPR”).

Core Principles

SWISSTECH HOTEL is bound to respect the principles related to data protection. In application of these principles, personal data must :

1. be processed lawfully, fairly and in a transparent manner ;
2. be collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes; further processing for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes shall not be considered to be incompatible with the initial purposes;
3. be adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed;
4. be accurate;
5. be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed or for longer with consent of the person ; personal data may be stored for longer periods insofar as the personal data will be processed solely for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes subject to implementation of the appropriate technical and organisational measures;
6. be processed in a manner that ensures appropriate security of the personal data;
7. be transferred outside of Switzerland or the European Union only if the recipient State has an adequate level of personal data protection or provide with appropriate safeguards.

Your rights

In compliance with the data protection Regulation, you have the right to access, question, modify, and rectify all your personal data on file. You also have the right to object to processing of personal data for legitimate reasons as well as a right to object to the use of those data for commercial prospecting in accordance with applicable regulations. On request, you may receive a copy of your personal data and you may amend any personal data which is inaccurate or incomplete. SWISSTECH HOTEL reserves the right to refuse any abusive request or one which is contrary to the Law.

If you wish to forward a request to us, please provide us with your external enquiry to the address : Data privacy officer, Quartier Nord EPFL, Route Louis Favre 2 1024 Ecublens, Switzerland.or using the contact us form on the website www.stcc.ch

Collected Data

SWISSTECH HOTEL's mandate is to support of the mandate of the EPFL campus in promoting the cultural, social and economic development of Switzerland. SWISSTECH HOTEL processes personal data in particular in line with its commercial requests for bookings and delivering an excellent guest service to its clients. Processing for archiving purposes or statistical purposes are exempt from some legal obligations.

Purpose of the processing

SWISSTECH HOTEL uses personal data in order to undertake its activities, as described above. We can also use these personal data to communicate with you.

Information to users

In compliance with the data protection regulation, SWISSTECH HOTEL informs you here about how it processes personal data

SWISSTECH HOTEL advises you in particular of:

1. the name of the data controller ;
2. the purpose of the processing ;
3. the data recipient ;
4. your rights ;
5. the retention period.

Data recipient

Recipients of your personal data are mainly central services of the SWISSTECH HOTEL as well as some vendors or subcontractors for operational or analytical purposes.

Data Retention

SWISSTECH HOTEL keeps your personal data for no longer than is necessary for the purposes for which the personal data are processed, or for legal and VAT reasons unless there is a consent by the person accordance with the applicable legislation. For analytical and statistical purposes the data is anonymised.

Security

SWISSTECH HOTEL ensures the safety and the security of personal data by implementing enhanced data security through the use of data and logical security resources. We deploy appropriate measures at both the technological and organizational level to protect the stored personal data of our users from unauthorised access, improper use, alteration, unlawful or accidental destruction and accidental loss. These are consistent with the Good Practice and the latest regulations, considering the risks involved, to protect your personal data.

Transfers

SWISSTECH HOTEL shares your personal data in compliance with the applicable legislation.

Jurisdiction and applicable law

Swiss Law is applicable. The place of execution and of jurisdiction is at the registered office of SWISSTECH HOTEL.

Contact

For any information concerning this Privacy Policy, please contact the Data Protection Officer at the following mailing address : Quartier Nord EPFL, Route Louis Favre 2 1024 Ecublens, Switzerland or via the contact us form on the website. The present Privacy Policy may change with the Law and the doctrine of the Federal Data protection Officer.